

MINUTES ADOPTED BY CITY COUNCIL

Greenville, NC
October 10, 2005

The Greenville City Council met in a regular meeting on the above date at 6:00 PM in the City Council Chambers, third floor of the Municipal Building, with Mayor Robert D. Parrott presiding. The meeting was called to order, followed by the invocation by Mayor Pro-Tem Ric Miller and the pledge of allegiance to the flag. The following were present.

Mayor Robert D. Parrott
Mayor Pro-Tem Ric Miller
Council Member Mildred A. Council
Council Member Ray Craft
Council Member Pat Dunn
Council Member Rose H. Glover
Council Member Chip Little
Wayne Bowers, City Manager
Wanda T. Elks, City Clerk
David A. Holec, City Attorney

APPROVAL OF AGENDA

Motion was made by Council Member Little and seconded by Council Member Craft to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF CONSENT AGENDA - APPROVED

Motion was made by Council Member Craft and seconded by Mayor Pro-Tem Miller to approve the consent agenda as listed below. Motion carried unanimously.

- (1) Minutes from the August 22 and September 8, 2005 City Council meetings and the September 20, 2005 joint City Council/Greenville Utilities Commission meeting

- (2) Consideration of various tax refunds

<u>Name</u>	<u>Reason</u>	<u>Amount</u>
Belk-Tyler of Greenville, Inc.	Over-assessed through an audit Billing	\$2,492.65

Andrew & Martha Hunter	Old Age Exemption should have been applied	\$ 161.45
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D. L. Peterson Trust	Prorate taxes on vehicle	\$ 104.31
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Pitt County Tax Collector	Mobile home double charged (Lisa Inez Diaz – 1999, 2001)	\$ 249.48
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Doris Barrett Williams	Prorate taxes on vehicle	\$ 357.77
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- (3) Ordinance establishing a 25 MPH speed limit on Sterling Pointe Drive (Ordinance No. 05-111)

- (4) Ordinance establishing a 25 MPH speed limit on Wyneston Road and Chesapeake Place (Ordinance No. 05-112)
- (5) Ordinance establishing controlled residential parking on both sides of East Ninth Street from Ernul Street to Forest Hill Circle (Ordinance No. 05-113)
- (6) Encroachment agreement with TMK Properties, LLC, for construction of certain improvements associated with the renovation of the old Blount-Harvey Building (Contract No. 1471)
- (7) Municipal agreement with the North Carolina Department of Transportation for biennial bridge inspection (Contract No. 1472; Resolution No. 05-80)
- (8) Municipal agreement with the North Carolina Department of Transportation for roadway improvements along Charles Boulevard from Fourteenth Street to Greenville Boulevard (Contract No. 1473; Resolution No. 05-81)

PRESENTATIONS BY BOARDS AND COMMISSIONS

Historic Preservation Commission

Chairman Candace Pearce stated that in 1984, the City applied for the Main Street Program designation and did not get it because Main Street was only four years old. The City Council then decided to take it in-house, which has not yet happened. Most towns have a Main Street Manager and a Preservation Planner. Greenville has had a Historic Preservation Commission for 17 years, and for the last ten years, the Commission has been dealing mostly with certificates of appropriateness (COAs) in the College View Historic District. They have had 100 applications in the past ten years and have not approved but 12. Of those 12 most of them were amended and later brought back before the Commission and approved.

Chairman Pearce stated that the Historic Preservation Commission has three committees. The Design Review Committee meets twice a month outside the Commission's regular meetings. This Committee and City Staff meet and work with individuals who want to do something with their buildings in order to give them a head start on doing the right thing. The Selection Committee identifies locally designated landmarks. If the property is a locally designated landmark, the property owner only pays half of his/her property taxes on that property. The Historic Preservation Commission is allowed to oversee substantive restoration efforts that are made on these properties. There are 23 locally designated landmarks. In the past five years, there has been no designation of local landmarks because of the tight budget. The Publicity Committee provides information to people in the Historic District about what the rules and regulations are and how the Commission can help them before they go before the Historic Preservation Commission. There are currently three National Register Districts. A National Register District is a district that is on a list with the National Park Survey. The local and state historic preservation people suggest that these are character-defining older properties which should be on a list so that they will know who built them, what they were used for, etc. There are no rules or regulations for the National Register Districts. The College View District is a local district, which means having a zoning overlay for historic preservation in place on the top of the other zoning. If they pass the fire code, building code, setback requirements and if they are not taking up more than two-thirds of their yard, then they still go through historic preservation guidelines.

Chairman Pearce stated that the Downtown Commercial District has the ability to get tax credits but is not under any kind of guidelines. The Tobacco Warehouse District gets tax credits but it is not under guidelines. The survey for Skinnerville is partially done. It will not have guidelines unless that neighborhood wants it. Dickinson Avenue is also under survey. Both of those should be designated within the next year. It is hoped that will entice people to have accessible funds to fix their own homes.

Chairman Pearce stated that downtown is great; however, something is needed as simple as a plastic sign in the yard indicating that this person has applied for a COA and another sign indicating they got a COA. People would then understand that good things are happening in their own neighborhood. After the grand opening of the Greene Street Bridge, 23 people called her to talk about what a wonderful thing it was. People truly do respond to historic preservation because they sometimes don't miss it until it gets away.

Mayor Parrott thanked Ms. Pearce for everything that she and the Historic Preservation Commission do for Greenville.

Sheppard Memorial Library Board

Chairman Don Marr of the Sheppard Memorial Library Board stated that the past year has been one of sustained growth in all areas for the Sheppard Memorial Library system. The Library set a new record for patrons and visits during the year as 334,439 people came through the doors of the various Library facilities. This is a 2.6 per cent increase over 2003 and 2004, which was also a record year. The library also established new records for the circulation of audiovisual material. New DVD collections were established at all library facilities to meet increasing requests for this popular format. Sound recordings of books on tape and compact discs continue to thrive and registered a 1.5 percent increase over 2003 and 2004. While audiovisuals increased in use, the book collection was also actively used. This registered an impressive five percent increase in circulation over the previous year. The expansion and renovation of Carver Branch Library was a significant part of their year. The groundbreaking for the library was held in October and the project was completed early in fiscal 2005/2006. Upon completion, the new Library has doubled in size from the previous 4,200 square feet, providing room for 28 public computers, doubling the room for book collection, and providing new program and space. The Library was successful in securing a \$24,840 federal library grant to provide new computers to Carver Branch Library. The first full year of the use of the new Winterville Library was another highlight in 2004 and 2005. The new Winterville Library opened in July 2004 and use of the new facility was nearly tripled the use of the old branch in terms of material circulated and patron visits. The Library website was improved and to make it easier for patrons to use and offer more online resources, a part of these improvements patrons were provided the ability to check their library accounts, place books on hold and renew materials online. These new services met with the universal approval from Sheppard patrons and the new online resources for genealogists were added to the library webpage. This allowed patrons to perform research from their own home computers as well as library facilities. As always, the Friends of the Library was an intricate part of the Library's continued progress. The Friends helped fund many library programs providing matching money for federal grants and enhanced services throughout the system. The Friends' major fundraiser, their annual book sale in February, generated more than \$17,000. Programs for children continue to be a popular part of the Library service. The

Summer Reading Club was a highlight this year with more than 1,200 children earning awards for reading during this popular activity. This was a 2.6 per cent increase over the previous year and other special programs for children including story telling on the Town Common and two puppet shows were also in place. These were an addition to regular weekly story hours at all of the Library facilities. In an effort to better serve teens in the community, the Library developed a Teen Council to offer advice on services to young people and to plan special events for high school aged participants. Since its formation, 22 of these individuals from this enthusiastic group of young people have volunteered at the Library. The Group has held its first teen poetry reading at the Main Library. Other similar events are planned for the upcoming year. Sheppard Memorial Library has a long history of service in this community. The Library Board of Trustees is actively involved in the exciting things that are happening in the public library service in the community and is planning for the future as well. All of these efforts make progress towards improving the quality of life for all citizens of Greenville and Pitt County.

Mayor Parrott thanked Chairman Marr for all the efforts that he puts in for Greenville.

REPORT ON CITY'S 2005 UNITED WAY CAMPAIGN

City Manager Bowers informed the Council that the City of Greenville was a Pacesetter organization for the United Way this year. The staff committee was a very enthusiastic group.

Mrs. Angelene Brinkley, Co-Chair of the City's 2005 United Way Campaign, stated that this year's United Way Committee was very innovative and came up with creative ways to raise money. The goal established for the campaign was \$60,000, and \$60,380 was raised.

Mrs. Brinkley and Mrs. Cheryl Tafoya, Co-Chairs, were recognized by the City Manager with certificates of appreciation.

RESOLUTION ADOPTING NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) - ADOPTED

Chief of Fire/Rescue Mike Burton, announced that this is Fire Prevention Week. He explained to the City Council Members how prepared staff is to handle an emergency. He stated that unlike in the past, the State pre-deploys assistance prior to an event. The City staff has a healthy working relationship with Pitt County, the Red Cross, and the State Emergency Management System. There is also a 22-member unit of National Guard in the City ready to assist. The National Incident Management System (NIMS) identifies key players and roles. The City also participates in mutual aid agreements for Fire/Rescue, Police, Public Works, etc. The newly implemented NIMS will be used by all agencies. The City is fortunate in that the persons in charge of disasters have worked in disaster situations before. The City recently revised its structure of the emergency operation center that will be based on the scope of the emergency. The Emergency Management Plan is under revision and modification. He is confident in people's ability to carry out the mission.

Upon being asked if staff has what it needs to carry out its mission, Chief Burton responded that there are no significant unmet needs. However, he does need the Council's continued support in tough enforcement issues.

City Manager Bowers stated that Mayor Parrott received a letter thanking the Fire/Rescue Department for its assistance with a fire in Grifton.

Council Member Glover thanked the Fire/Rescue Department for their professionalism. She recently experienced a house fire in which she required assistance from Greenville Fire/Rescue and feels that it is the best in the State.

Motion was made by Mayor Pro-Tem Miller and seconded by Council Member Council to approve the resolution adopting the National Incident Management System (NIMS) as the system that will be used by the City of Greenville to manage emergency incidents and disasters. Motion carried unanimously. (Resolution No. 05-82)

REVIEW OF OCTOBER 13, 2005 CITY COUNCIL AGENDA

The Council did a cursory review of the items on the October 13, 2005 City Council Meeting agenda and reviewed the appointments to Boards and Commissions.

COMMENTS FROM MAYOR AND CITY COUNCIL MEMBERS

Council Member Craft stated that he is looking forward to serving at the Fire/Rescue Appreciation Dinner tomorrow night.

Council Member Glover thanked everyone for the cards, flowers, calls, wishes, etc. while she was incapacitated. She is glad to be back after three months.

Council Member Glover stated that people are upset about the comments made by Nancy Colville during the public comment period in October. The voice of one citizen does not make it for all.

Mayor Pro-Tem Miller congratulated Michael Cotter for a successful ALS Walk.

Mayor Pro-Tem Miller congratulated Aaron Flowers, the ECVC Employee of the Year. Aaron works at Target and is active in numerous clubs.

Mayor Pro-Tem Miller stated that he, too, is looking forward to the Fire/Rescue Appreciation Dinner tomorrow night.

Council Member Council thanked the Fire/Rescue Department for helping with the recent fire in her home. She thanked the City staff for their thoughts and prayers during her loss with the fire and her brother-in-law.

Council Member Council stated that the NCLM Conference is being held this weekend in Hickory. Thanks to Greenville and the Human Relations Council for getting the Youth Council off the ground. There will be nine youth in Hickory representing Pitt County. There are 120 registered youth from across the State.

Council Member Dunn congratulated Paula Sauls, the first female motorcycle officer.

Council Member Dunn thanked City employees and United Way workers for a successful campaign.

CITY MANAGER'S REPORT

October 24, 2005 City Council Meeting

City Manager Bowers stated that there needs to be a meeting on October 24 because of two items—Fire Station locations and consideration of a resolution for Greenville Utilities, the City of Greenville, and the Town of Winterville.

Council Member Little stated that he will be in Biloxi, Mississippi on October 24 and asked that the item relating to the resolution regarding the boundaries of Greenville Utilities, Winterville and the City of Greenville be added to the October 13 agenda.

City Manager Bowers reminded the Council of the Education Summit being held on October 19 at Rock Springs Center. The focus will be Youth Gangs.

CLOSED SESSION

Motion was made by Council Member Craft and seconded by Council Member Dunn to go into closed session to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, said law rendering the information as privileged or confidential being the Open Meetings Law and to establish or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. Motion carried unanimously.

RETURN TO OPEN SESSION

Motion was made by Council Member Craft and seconded by Council Member Little to return to Open Session. Motion carried unanimously.

ADJOURN

Motion was made by Council Member Craft and seconded by Mayor Pro-Tem Miller to adjourn the meeting at 7:40 p.m. Motion carried unanimously.

Respectfully submitted,

Wanda T. Elks, MMC
City Clerk